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Board of Trustees Minutes, May 28, 1920

Cheney Normal School

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Spokane, Washington
May 28
1920

A Meeting of the Board of Trustees was called at Davenport Hotel at 12:00 M. on the above date. Those present Mrs. Monroe, Chairman, Mr. Tustin and Mr. Showalter.

The plan for the Summer School as outlined by Mr. Buchanan together with the necessary additional instructors, was presented by Mr. Showalter and approved by the Board. Mr. Buchanan was also authorized to meet any necessary emergency in instruction that may arise during the Summer Quarter by securing additional help.

Mr. Showalter presented the list of instructors who were this year given quarter leave for the summer and the same was approved.

The Trustees approved a vacation for Mr. Showalter beginning June 1st, but requested him to keep in touch with the institutional affairs by letter and by telegram. It was also made clear that in case of necessity he should return to the institution at any time if specially needed. He was also authorized to look up additional instructors to fill the vacancies for next year.

Mr. Showalter was authorized to attend the National Educational Association to be held at Salt Lake in the interest of the institution and educational work in general.

A brief report was given by Mr. Showalter concerning the situation at Monroe Hall and he was authorized to turn the business management back to the business office under the direct supervision of Mr. Stronach. He was advised to have the business office make a check on the general financial affairs when taking the matter over and that Mr. Stronach be authorized to give Miss Kirk a clearance statement when everything is finally approved. Mr. Showalter explained to the Board the necessity of keeping the business management under one central office. It was agreed that this was the wisest plan and that the readjustment made should be permanent.

Later a further adjustment was made by securing Miss Atkin's service to take charge of the dining hall for the summer and Miss Johnston to care for the general supervision of the girls during that period. The Trustees also approved the appointment of Mrs. Curry for the Annex.

Meeting adjourned at 2:30 P.M.

Secretary.

Mary A. Monroe
Chairman Board of Trustees.